



A Brush with Kindness



# APPLICATION GUIDELINES AND SELECTION CRITERIA FOR A BRUSH WITH KINDNESS SERVICES

Habitat for Humanity of Southwest Utah is a non-profit organization that builds and repairs homes for low-income families that could not otherwise afford to do so. Applying for services from the *A Brush With Kindness* home preservation program is a multi-step process that begins with the completion of the attached application and income documentation. Applicants must be unable to afford and/or lack the skill to complete and pay to complete the repairs.

Determining eligibility may take 3-6 months. Once the application is approved, the project will be evaluated and scheduled according to a number of factors, including: the scope of work to be performed, the availability of funds, volunteers, and project managers, the current repair schedule, and other related factors.

**Families will be asked to repay the material cost in the form of a 0% interest loan, and will be expected to perform sweat equity by participating alongside volunteers as is appropriate, to complete needed repairs.**

The three criteria for selection into the Home Preservation program are:

### 1. HOME IN NEED OF REPAIR WITHOUT FUNDS OR SKILL TO COMPLETE REPAIRS

### 2. WILLINGNESS TO PARTNER WITH HABITAT FOR HUMANITY OF SOUTHWEST UTAH

- The family must obtain and provide the required documentation and information by the given deadlines.
- The family must be honest and cooperative with Habitat for Humanity of Southwest Utah.
- The family must perform sweat equity by participating alongside volunteers to complete needed repairs, to the extent that they are physically able to do so.

### 3. MEETING THE INCOME REQUIREMENTS

To be financially eligible for *A Brush with Kindness* services, the total household income must fall between the following:

<u>Family Size</u>	<u>Annual Income</u>	<u>Family Size</u>	<u>Annual Income</u>
1	\$15,600 - \$41,550	5	\$30,680 - \$64,050
2	\$17,800 - \$47,450	6	\$35,160 - \$68,800
3	\$21,420 - \$53,400	7	\$39,640 - \$73,550
4	\$26,200 - \$59,300	8	\$44,120 - \$78,300

In addition, one or more of the following conditions must be present:

- The family must currently live in housing that is unsafe or otherwise in poor condition
- Structural deficiencies
- Safety issues
- Health-related deficiencies
- Livability issues

## **WILLINGNESS TO ACCEPT FINANCIAL RESPONSIBILITY**

- The family must be willing to repay the material costs for the project, as required, in the form of a 0% interest loan.

## **WHAT IS SWEAT EQUITY?**

Sweat Equity refers to the work that the homeowner performs with Habitat for Humanity of Southwest Utah on the repair project for their home. Working alongside volunteers to repair homes is one of the most unique and rewarding aspects of partnership with Habitat for Humanity of Southwest Utah.

## **PLEASE RETURN COMPLETED APPLICATION WITH THE FOLLOWING:**

- Clear copy of Driver's license **AND** Social Security/Permanent Resident card for both applicants
- Proof of current homeowner's insurance policy
- Last two years tax returns, all pages and schedules **OR** Last two years W-2s or 1099s
- Most recent two month's pay stubs
- Documentation for all other forms of income
- Most recent two month's bank statement(s), all pages
- For Veterans: Please provide DD214
  - For a replacement DD214, go to: [www.archives.gov/veterans/military-service-records/](http://www.archives.gov/veterans/military-service-records/)
- If unable to provide any of the information above please include explanation with your application or give us a call a 435-674-7669



A Brush with Kindness

Habitat for Humanity of Southwest Utah

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**APPLICATION FOR A BRUSH WITH KINDNESS SERVICES**

Please complete this application with as much detail as possible. We will use this information to help determine if you are eligible to receive services. All information will remain confidential.

Applicant Name _____ Address _____ _____ Social Security Number _____ Date of Birth ____ _ Home Phone _____ Cell Phone _____ E-mail _____ <input type="checkbox"/> Veteran	Co-Applicant Name _____ Address _____ _____ Social Security Number _____ Date of Birth ____ _ Home Phone _____ Cell Phone _____ E-mail _____ <input type="checkbox"/> Veteran
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All Members Living in Household & Annual Income							
Name	Date of Birth	Annual Income		Name	Date of Birth	Annual Income	
			<input type="checkbox"/>				<input type="checkbox"/>
			<input type="checkbox"/>				<input type="checkbox"/>
			<input type="checkbox"/>				<input type="checkbox"/>
			<input type="checkbox"/>				<input type="checkbox"/>
			<input type="checkbox"/>				<input type="checkbox"/>
			Willingness to Partner w/Habitat				Willingness to Partner w/Habitat

**Contact Info of Person Assisting Applicant** - Name \_\_\_\_\_ Phone Number: \_\_\_\_\_

Home Repairs Needed

**Applicant Employment Information:**  
 Employer's Name \_\_\_\_\_  
 Employer's Address \_\_\_\_\_  
 Employer's Phone \_\_\_\_\_  
 Length of Employment \_\_\_\_\_  
 Monthly Wages (gross) \$ \_\_\_\_\_

**Name of Bank/Savings and Loan/Credit Union:**  
 1) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Account Number \_\_\_\_\_ Balance \$ \_\_\_\_\_  
 2) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Account Number \_\_\_\_\_ Balance \$ \_\_\_\_\_

Monthly Income:	Applicant:	Co-Applicant
Employment Income		
TANF		
Food Stamps		
Social Security Retirement		
SSI		
SSDI		
Disability		
Retirement/Pension		
Alimony / Child Support		
Other:		
Other:		
Total:		

**Outstanding Debt:**  
 Name of Company \_\_\_\_\_  
 Address of Company \_\_\_\_\_  
 Unpaid Balance \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

**Co-Applicant Employment Information:**  
 Employer's Name \_\_\_\_\_  
 Employer's Address \_\_\_\_\_  
 Employer's Phone \_\_\_\_\_  
 Length of Employment \_\_\_\_\_  
 Monthly Wages (gross) \$ \_\_\_\_\_

**Co-Applicant's Name of Bank/Savings and Loan/Credit Union:**  
 1) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Account Number \_\_\_\_\_ Balance \$ \_\_\_\_\_  
 2) \_\_\_\_\_  
 Address \_\_\_\_\_  
 Account Number \_\_\_\_\_ Balance \$ \_\_\_\_\_

Debts	Monthly Amount
Mortgage payment (including taxes and insurance)	
Rent/Lot Rent	
Utilities	
Food	
Car Payments	
Insurance	
Child Care	
Credit Cards	
Alimony/Child Support	
Credit Card:	
Credit Card:	
Other:	
Total:	

Name of Company \_\_\_\_\_  
 Address of Company \_\_\_\_\_  
 Unpaid Balance \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

Additional Questions:

What year was your home built? \_\_\_\_\_ How long have you lived at this address? Months: \_\_\_\_/ Years: \_\_\_\_\_

Do you own pets?  Yes  No If yes, what kind and how many? \_\_\_\_\_

How did you learn about the A Brush with Kindness program?

**If your application is approved and your home selected for repair, may photos be taken of you and your home?**

Yes  No

**Are you willing to share your story in writing?**  Yes  No **On video?**  Yes  No **On the web?**  Yes  No

**Are you willing to be interviewed by media reporters?**  Yes  No

**May we bring elected officials to your home?**  Yes  No

**Do you require communication translation?**  Yes  No **If yes, what language?** \_\_\_\_\_

Please write a brief statement addressing how you feel the *A Brush with Kindness* program would benefit you?

I understand that by filing this application, I am authorizing Habitat for Humanity of Southwest Utah to evaluate my need for home repair and my ability to pay the no-interest loan for the cost of materials. I understand that the evaluation may include personal visits, a credit check, and employment verification. I certify that the information in this application is accurate and truthful. I understand that if I have not answered the questions truthfully, my application may be denied, and that even if I have already been selected to receive services, I may be disqualified from the program. I also understand that Habitat for Humanity of Southwest Utah screens all potential applicant families on the sex offender registry, and that by completing this application, I am submitting myself and all persons listed to a criminal background check.

In addition, I certify that I own and reside in the home listed on this application, as my primary residence, and that I have no present intent to move or sell my home for at least 5 years. I agree that any persons residing in my home or visiting on project dates who are physically able will work alongside the Habitat for Humanity of Southwest Utah volunteers. I confirm that except for the conditions which require repair as stated in this application, my home and property is a safe place for volunteers.

I understand that the people who may work on my house are unpaid volunteers, and that few, if any, are trained in the building trades. I acknowledge and accept that HABITAT FOR HUMANITY OF SOUTHWEST UTAH MAKES NO WARRANTIES, EXPRESS OR IMPLIED, and REGARDING ANY MATERIALS USED OR WORK DONE BY ANYONE AT MY HOUSE. I hereby release Habitat for Humanity of Southwest Utah and all associated with it from any and all liability whatsoever.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICE USE ONLY- DO NOT WRITE IN THIS SPACE

Date Application Received \_\_\_\_/\_\_\_\_/\_\_\_\_

Accepted  Denied Date of Home Visit \_\_\_\_/\_\_\_\_/\_\_\_\_



Additional Comments:

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